

Parent Volunteer Hours Cut-Off Date is April 30, 2012  
Please Submit Hours as You Complete them each Month.

**Mary Star High School  
Parent Volunteer Time Sheet  
2011-2012**

(Please Print)

Month of: \_\_\_\_\_

Due Date: 5<sup>th</sup> of month

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

<u>Date</u>	<u>Service Provided</u>	<u>Time Credited</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total Hours: \_\_\_\_\_

**Please Note: Time Sheets will not be accepted after 3:30 PM on the due date indicated above. All information on time sheet must be filled out completely or no credit will be given.**

Who may work: Parents of the child enrolled in the school and siblings who are 18 years or older. For single parent families, a designated alternate may be used. The alternate must be named on the **Summer time sheet (Sept. 5)** so that we may note it on your file. If anyone other than parents or siblings work, those hours will not be counted.

**Remember: Signing in at an event does not automatically credit completed hours. All volunteer hours must be recorded on a time sheet for credit to be given.**

Parent Name: \_\_\_\_\_  
(please print)

Parent Signature: \_\_\_\_\_ Phone No.: \_\_\_\_\_